



Customer Deposit on WG Sales Order

Software Development
RIMSS Business Systems Technology

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Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth. #: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address		Shipping Information	
Name:	S L CATTLE COMPANY	<input type="checkbox"/> Ship To	Shipping Method:
Address 1:	17405 HWY 90 West		Shipment Date:
Address 2:			6/17/2020
City:	Wray	Attention:	
State:	CO Zip Code: 80758	Address 1:	
Primary Contact:	(979) 335-7528	Address 2:	
		City:	
		State:	Zip Code:

Renameable Fields

Renameable Field	Value
> Nouveau	
Snack Shack	
WGPOSUserDefinedField3	
WGPOSUserDefinedField4	
WGPOSUserDefinedField5	
WGPOSUserDefinedField6	
WGPOSUserDefinedField7	
WGPOSUserDefinedField8	

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All Sales History

Ass. Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	Subtotal	Tax Group	Force Sales Tax	Total	Status	SO#	Invoice #	MSRP
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In order to create a Customer Deposit on a WG Sales Order, first a sales order has to be created.

The sales order will require 3 things:

- 1) Customer name
- 2) Salesman
- 3) At least one line

\$0.00 \$0.00 \$0.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tax	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Tax Group TAXABLE SAT Rate 6.000% SubTotal

Customer Deposit	
Original Deposit	\$0.00
Deposit Applied	\$0.00
Unused Deposit	\$0.00
Create Deposit	Return Deposit

Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth.: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address: Name: S L CATTLE COMPANY Address 1: 17405 HWY 90 West Address 2: City: Wray State: CO Zip Code: 80758 Primary Contact: (979) 335-7528

Shipping Information: Ship To Shipping Method: Shipment Date: 6/17/2020 Attention: Address 1: Address 2: City: State: Zip Code:

Renameable Fields: Renameable Field Value
 > Nouveau
 Snack Shack
 WGPOSUserDefinedField3
 WGPOSUserDefinedField4
 WGPOSUserDefinedField5
 WGPOSUserDefinedField6
 WGPOSUserDefinedField7
 WGPOSUserDefinedField8

Hide Customer Information (F9)

Item Number (Ctrl-H): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All Sales History

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	Subtotal	Tax Group	Force Sales Tax	Total	Status	SO#	Invoice #	MSRP
----------------	--------------	------	-------------	-------------	----------	----------	------------	-------	--------	----------	----------	-----------	-----------------	-------	--------	-----	-----------	------

If you do not have one line and try to create a deposit, you will receive this warning.



Invalid Wholegood POS Document

You must have at least one detail line in order to save.

OK

\$0.00 \$0.00 \$0.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tax	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Tax Group: TAXABLE SAT Rate: 6.000% SubTotal

Customer Deposit

Original Deposit \$0.00
 Deposit Applied \$0.00
 Unused Deposit \$0.00

Create Deposit Return Deposit

Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth.: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address
 Name: S L CATTLE COMPANY
 Address 1: 17405 HWY 90 West
 Address 2:
 City: Wray
 State: CO Zip Code: 80798
 Primary Contact: (979) 335-7528

Shipping Information
 Ship To Shipping Method:
 Shipment Date: 6/17/2020
 Attention:
 Address 1:
 City:
 State: Zip Code:

Renamable Fields

System ID	Stock / Fleet #	Description	Category	Group	Class	Owner
594			All	All	All	
Serial #	Sales Status	Make	Model	Rental Status	New / Used	Company / Location
	AFS, Sales Order	All	All	All	All	All

Fetch Select

Hide Customer Information (F9)

Item Number (Ctrl-I): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts **F6-Add Wholeood** F7-Add Trade-In F10-Disc

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price

The one line does not have to be a wholeood unit, it can be a
 1) a Misc. Charge,
 2) an Item,
 3) or a wholeood unit.
 Here I am adding a wholeood unit.

Drag a column header here to group by that column

Inactive	System ID	Type	Sales Status	Stock #	Serial #	Year	Make	Model	Description	Owner	Sold Date	Wash Out Id	As
<input type="checkbox"/>	594	Sales	AFS	14254	1291559		Land Pride	RCR1260	ROTARY C...	MATTAWA...			0

[Inactive] = 'False' Edit Filter

\$0.00 \$0.00 \$0.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Tax Group TAXABLE SAT Rate 6.000% SubTotal

Customer Deposit

Original Deposit \$0.00
 Deposit Applied \$0.00
 Unused Deposit \$0.00

Create Deposit Return Deposit

Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth. #: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Address Information (Ctrl-F9)

Customer Name and Address
 Name: S L CATTLE COMPANY
 Address 1: 17405 HWY 90 West
 Address 2:
 City: Wray
 State: CO Zip Code: 80758
 Primary Contact: (979) 335-7528

Shipping Information
 Ship To Shipping Method:
 Shipment Date: 6/17/2020
 Attention:
 Address 1:
 Address 2:
 City:
 State: Zip Code:

Renameable Fields

Renameable Field	Value
> Nouveau	
Snack Shack	
WGPOSUserDefinedField3	
WGPOSUserDefinedField4	
WGPOSUserDefinedField5	
WGPOSUserDefinedField6	
WGPOSUserDefinedField7	
WGPOSUserDefinedField8	

Hide Customer Information (F9)

Item Number (Ctrl-N):
 F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All Sales History

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	Subtotal	Tax Group	Force Sales Tax	Total	Status	SO#	Invoice #	MSRP
>		Wholegood	(59-4) 14254	ROTARY CUTTER (SN: 1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	\$1,325.00	TAXABLE SAT	<input checked="" type="checkbox"/>	\$1,325.00	Open	0		\$0.00

\$1,325.00 \$1,325.00 \$1,325.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tax	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Tax Group TAXABLE SAT Rate 6.000% SubTotal

Now I can "Create Deposit"

Customer Deposit	
Original Deposit	\$0.00
Deposit Applied	\$0.00
Unused Deposit	\$0.00

Create Deposit Return Deposit

Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth. #: Sub Project:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address: Name: S L CATTLE COMPANY Address 1: 17405 HWY 90 West Address 2: City: Wray State: CO Zip Code: 80758 Primary Contact: (979) 335-7528

Shipping Information: Ship To Shipping Method: Shipment Date: 6/17/2020 Attention: Address 1: Address 2: City: State: Zip Code:

Renameable Fields: Renameable Field Value: Nouveau, Snack Shack, WGPOSUserDefinedField3, WGPOSUserDefinedField4, WGPOSUserDefinedField5, WGPOSUserDefinedField6, WGPOSUserDefinedField7, WGPOSUserDefinedField8

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All Sales History

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	Subtotal	Tax Group	Force Sales Tax	Total	Status	SO#	Invoice #	MSRP
>		Wholegood	(594) 14254	ROTARY CUTTER (SN: 1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	\$1,325.00	TAXABLE SAT	<input checked="" type="checkbox"/>	\$1,325.00	Open	0		\$0.00

2 This window will appear. Enter the amount of the deposit. Any amount can be entered. It can be a partial or the full amount. If you have multiple payments, you can enter a total or separately, depending on the receipts needed.

Create Deposit

Deposit Amount:

OK Cancel

\$1,325.00 \$1,325.00 \$1,325.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00

Tax Group: TAXABLE SAT Rate: 6.000% SubTotal

Customer Deposit

Original Deposit	\$0.00
Deposit Applied	\$0.00
Unused Deposit	\$0.00

1 Click on Create Deposit

Create Deposit Return Deposit

Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth. #: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address		Shipping Information	
Name: S L CATTLE COMPANY	Address 1: 17405 HWY 90 West	<input type="checkbox"/> Ship To	Shipping Method:
Address 2:	City: Wray	Shipment Date: 6/17/2020	Attention:
State: CO Zip Code: 80758	Primary Contact: (979) 335-7528	Address 1:	Address 2:
		City:	State:
		Zip Code:	

Renameable Fields

Renameable Field	Value
Nouveau	
Snack Shack	
WGPOSUserDefinedField3	
WGPOSUserDefinedField4	
WGPOSUserDefinedField5	
WGPOSUserDefinedField6	
WGPOSUserDefinedField7	
WGPOSUserDefinedField8	

Hide Customer Information (F9)

Item Number (Ctrl-H): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All Sales History

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	Subtotal	Tax Group	Force Sales Tax	Total	Status	SO#	Invoice #	MSRP
> @		Wholegood	(594) 14254	ROTARY CLUTTER (SN: 1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	\$1,325.00	TAXABLE SAT	<input checked="" type="checkbox"/>	\$1,325.00	Open	0		\$0.00

In my example, I entered the full amount.
Click on OK to continue.

Create Deposit

Deposit Amount \$1,325.00

\$1,325.00 \$1,325.00 \$1,325.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00

Tax Group TAXABLE SAT Rate 6.000% SubTotal

Customer Deposit

Original Deposit \$0.00

Deposit Applied \$0.00

Unused Deposit \$0.00

Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO #: Salesman: CARL ALBOR CC Auth. #: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address
 Name: S L CATTLE COMPANY
 Address 1: 17405 HWY 90 West
 Address 2:
 City: Wray
 State: CO Zip Code: 80758
 Primary Contact: (979) 335-7528

Shipping Information
 Ship To Shipment Method: Shipment Date: 6/17/2020
 Attention: Address 1: Address 2: City: State: Zip Code:

Renameable Fields

- Nouveau
- Snack Shack
- WGPOSUserDefinedField3
- WGPOSUserDefinedField4
- WGPOSUserDefinedField5
- WGPOSUserDefinedField6
- WGPOSUserDefinedField7
- WGPOSUserDefinedField8

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All Sales History

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	Subtotal	Ta
> @		Wholegood	(594) 14254	ROTARY CUTTER (SN: 1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	\$1,325.00	TA

This Settlement window will open allowing you to enter the type of payment made. In my example, I selected Check, the amount is auto populated and then I entered the check number. The payment amount can be broken out into different payment types. Cash and Check, or Check and Credit Card.

When complete, the "Change Due" **1** should be zero.

When finished, select "Save and Print Receipt" **2**

Settlement

	Taxable	Non-Tax.	Total
SubTotal	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00		\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00

Cash \$0.00
Check \$1,325.00 **Check #** 111853
 Credit Card \$0.00 **CC Type**
 Customer Account \$0.00
 Contract in Transit \$0.00 **Reference**
Sales Order Deposit \$0.00 **Reference**
 Other \$0.00 **Reference**

Total \$1,325.00
Change Due **1** \$0.00

F8 - Save and Print Receipt **2**
 F9 - Cancel
 F10 - Capture Electronic Signature

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00

Tax Group TAXABLE SAT Rate 6.000% SubTotal

Customer Deposit

Original Deposit	\$0.00
Deposit Applied	\$0.00
Unused Deposit	\$0.00

Create Deposit Return Deposit

Invoice #	BYR-11090	PO #		Salesman	CARL ALBOR
Date	6/17/2020	Document #	BYR-3153	Ship Via	
Time	4:54 PM	Due Date	7/10/2020	Terms	PAID

S L CATTLE COMPANY (14420)
17405 HWY 90 West
Wray, NE 68578
Phone: (979) 335-7528

Wholegood Invoice

Ship To:

The deposit will create it's own Wholegood Invoice.

And indicates that it is a Sales Order Deposit with the Sales Order number associated to.

When the WG Sales Order is ready to be converted to an invoice, the deposit will stay associated, but now to the invoice.

Understand that the Sales Order Deposit is not associated with the customer but with the document, no matter if the customer name is changed on the document.

Item Number	Description	Qty	Price	Amount	Disc	Subtotal	Sales Tax	Extended Amount	Back Order	Drop Ship
	Sales Order Deposit									
	Sales Order 3152	1.00	\$1,325.00	\$1,325.00	0.00%	\$1,325.00	\$0.00	\$1,325.00	0.0000	0

Cash	Check/Check#	CC/CC Type	On Acct.	Mfg Credit	CIT	Deposit	Other
\$0.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	111853						

Summary of Charges	
\$0.00	Taxable
\$1,325.00	Non-Taxable
\$1,325.00	Subtotal
\$0.00	Sales Tax
\$1,325.00	Total
\$1,325.00	Amount Tendered
\$0.00	Change Due

Customer Signature _____ Date _____

Exempt Tax Cert # _____
Expiration Date: _____

Printed: 6/17/2020 4:55 PM
Page 1 of 1 Pages

Document Type: Sales Order Document #: 3152 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth. #: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address
 Name: S L CATTLE COMPANY
 Address 1: 17405 HWY 90 West
 Address 2:
 City: Wray
 State: CO Zip Code: 80758
 Primary Contact: (979) 335-7528

Shipping Information
 Ship To Shipping Method:
 Shipment Date: 6/17/2020
 Attention:
 Address 1:
 Address 2:
 City:
 State: Zip Code:

Renameable Fields

Renameable Field	Value
> Nouveau	
Snack Shack	
WGPOSUserDefinedField3	
WGPOSUserDefinedField4	
WGPOSUserDefinedField5	
WGPOSUserDefinedField6	
WGPOSUserDefinedField7	
WGPOSUserDefinedField8	

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All Sales History

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Qty	List Price	Price	Amount	Discount	Subtotal	Tax Group	Force Sales Tax	Total	Status	SO#	Invoice #	MSRP
> @		Wholegood	(594) 14254	ROTARY CUTTER(SN:1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	\$1,325.00	TAXABLE SAT	<input type="checkbox"/>	\$1,325.00	Open	0		\$0.00

\$1,325.00 \$1,325.00 \$1,325.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00

Tax Group TAXABLE SAT Rate 6.000% SubTotal

Once the invoice has finished, the Customer Deposit box is updated to show the Original Deposit amount and Unused Deposit amount.

Customer Deposit	
Original Deposit	\$1,325.00
Deposit Applied	\$0.00
Unused Deposit	\$1,325.00

Create Deposit Return Deposit

File View Company Customer Notes Receivable CRM Suppliers Employees Payroll Banking Fixed Assets Inventory Service Wholegoods Lease Rental Reports Web Links Windows Help

RIMSS WinNetStar Telephony **New Wholegood Invoice**

File Save Save and Close Save and New Print View Accounting Entries Credit Cards Update Line Item Data Show Open Documents Edit Transactions Send Email

General Deleted Items Attachments Print History Wholegoods Document Register Document Register Detail Order Status Report Customer Master Sales Worksheet

Document Type: Invoice Document #: 0 Invoice #: 0 Document Date: 6/17/2020 Project #: Customer PO #: Salesman: CARL ALBOR CC Auth. #: Sub Project #: Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address: S L CATTLE COMPANY
Address 1: 17405 HWY 90 West
Address 2:
City: Wray
State: CO Zip Code: 80758
Primary Contact: (979) 335-7528

Shipping Information: Ship To Shipping Method: Shipment Date: 6/17/2020
Attention:
Address 1:
Address 2:
City:
State:
Zip Code:

Renameable Fields: Nouveau, Snack Shack, WGPOSUserDefinedField3, WGPOSUserDefinedField4, WGPOSUserDefinedField5, WGPOSUserDefinedField6, WGPOSUserDefinedField7, WGPOSUserDefinedField8

Settlement

	Taxable	Non-Tax.	Total
SubTotal	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00		\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00

Cash: \$0.00
Check: \$0.00
Credit Card: \$0.00
Customer Account: \$0.00
Contract in Transit: \$0.00
Sales Order Deposit: \$1,325.00
Other: \$0.00

Check #
CC Type
Reference
Reference

Total: \$1,325.00
Change Due: \$0.00

F8 - Save and Print Receipt
F9 - Cancel
F10 - Capture Electronic Signature

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F8-Settle Invoice Settle to GL F10-Apply Discount Ignore All Sales History

Ass...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	Subtotal	Tax Group
>		Wholegood	(594) 14254	ROTARY CLITTER(SN:1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	\$1,325.00	TAXABLE SAT

When the Wholegood Sales Order gets converted to a Wholegood Invoice and is ready to be settled, you can see that the Sales Order Deposit is already being applied.

If you have additional payments, they can be entered at this time. But in the example, the deposit was for the full amount and the Change Due is zero.

Available Items and Drop Ships			Back Orders/Transfers			Total		
Sub Total	Taxable	Non-Tax.	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
\$0.00	\$0.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00

Tax Group: TAXABLE SAT Rate: 6.000% SubTotal

Customer Deposit	
Original Deposit	\$1,325.00
Deposit Applied	\$0.00
Unused Deposit	\$1,325.00

Document Type: Sales Order Document #: 3152 Invoice #: 0 Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth.: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address		Shipping Information	
Name:	S L CATTLE COMPANY	<input type="checkbox"/> Ship To	Shipping Method:
Address 1:	17405 HWY 90 West		Shipment Date: 6/17/2020
Address 2:			Attention:
City:	Wray		Address 1:
State:	CO Zip Code: 80758		Address 2:
Primary Contact:	(979) 335-7528		City:
			State:
			Zip Code:

Renamable Fields

Renamable Field	Value
Nouveau	
Snack Shack	
WGPOSUserDefinedField3	
WGPOSUserDefinedField4	
WGPOSUserDefinedField5	
WGPOSUserDefinedField6	
WGPOSUserDefinedField7	
WGPOSUserDefinedField8	

Hide Customer Information (F9)

Item Number (Ctrl-I): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All Sales History

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	Subtotal	Tax Group	Force Sales Tax	Total	Status	SO#	Invoice #	MSRP
> @		Wholegood	(594) 14254	ROTARY CUTTER(SN:1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	\$1,325.00	TAXABLE SAT	<input checked="" type="checkbox"/>	\$1,325.00	Open	0		\$0.00

\$1,325.00 \$1,325.00 \$1,325.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00

Tax Group TAXABLE SAT Rate 6.000% SubTotal

Once the Wholegood Invoice is completed, the Unused Deposit Amount gets moved to the Deposit Applied amount on both the Wholegood Sales Order and Wholegood Invoice.

Customer Deposit	
Original Deposit	\$1,325.00
Deposit Applied	\$1,325.00
Unused Deposit	\$0.00

Create Deposit Return Deposit

File View Company Customer Notes Receivable CRM Suppliers Employees Payroll Banking Fixed Assets Inventory Service Wholegoods Lease Rental Reports Web Links Windows Help

RIMSS WinNetStar Telephony Wholegood Sales Order List Wholegood POS Document - 3152

File Save Save and Close Save and New Print Convert to Invoice Capture Signature View Accounting Entries Credit Cards Update Line Item Data Show Open Documents Edit Transactions Send Email

General Deleted Items Attachments Print History Wholegoods Document Register Document Register Detail Order Status Report Customer Master Sales Worksheet

Document Type: Sales Order Document #: 3152 Invoice #: 0 Document Date: 6/17/2020 Project #: ...

Status: Open Customer PO#: ... Salesman: CARL ALBOR CC Auth. #: ... Sub Project #: ...

Internal Memo: ... Printed Memo: ...

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address Shipping Information

Name: S L CATTLE COMPANY Shipping Method: ...

Address 1: 17405 HWY 90 West Shipment Date: 6/17/2020

Address 2: ... Attention: ...

City: Wray Address 1: ...

State: CO Zip Code: 80758 Address 2: ...

Primary Contact: (979) 335-7528 City: ... Zip Code: ...

Renameable Fields

Renameable Field Value

Nouveau

Snack Shack

WGPOSUserDefinedField3

WGPOSUserDefinedField4

WGPOSUserDefinedField5

WGPOSUserDefinedField6

WGPOSUserDefinedField7

WGPOSUserDefinedField8

Settlement

	Taxable	Non-Tax.	Total
SubTotal	\$0.00	(\$1,325.00)	(\$1,325.00)
Tax	\$0.00		\$0.00
Total	\$0.00	(\$1,325.00)	(\$1,325.00)

Cash \$0.00

Check \$0.00

Credit Card \$0.00

Customer Account \$0.00

Contract in Transit \$0.00

Sales Order Deposit \$0.00

Other \$0.00

Check #

CC Type

Reference

Reference

Total \$0.00

Change Due \$1,325.00

F8 - Save and Print Receipt

F9 - Cancel

F10 - Capture Electronic Signature

Hide Customer Information (F9)

Item Number (Ctrl-N): ... F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All S

Ass...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	S
>		Wholegood	(594) 14254	ROTARY CUTTER(SN:1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	

\$1,325.00

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00

Tax Group TAXABLE SAT Rate 6.000%

SubTotal

Customer Deposit

Original Deposit	\$1,325.00
Deposit Applied	\$0.00
Unused Deposit	\$1,325.00

Create Deposit Return Deposit

1 If a deposit needs to be returned, click on the "Return Deposit" button and the Settlement window will appear.

2 A "partial" returned deposit is not allowed. The full amount is removed from the Sales Order Deposit and you will need to select the payment type.

General Deleted Items Attachments Print History Wholegoods Document Register Document Register Detail Order Status Report Customer Master Sales Worksheet

Document Type: Sales Order Document #: 3152 Invoice #: Document Date: 6/17/2020 Project #:
 Status: Open Customer PO#: Salesman: CARL ALBOR CC Auth. #: Sub Project #:
 Internal Memo: Printed Memo:

Customer Address and Shipping Information (Ctrl-F9)

Customer Name and Address
 Name: S L CATTLE COMPANY
 Address 1: 17405 HWY 90 West
 Address 2:
 City: Wray
 State: CO Zip Code: 80758
 Primary Contact: (979) 335-7528

Shipping Information
 Ship To
 Shipping Method:
 Shipment Date: 6/17/2020
 Attention:
 Address 1:
 Address 2:
 City:
 State: Zip Code:

Renameable Fields
 Renameable Field Value
 Nouveau
 Snack Shack
 WGPOSUserDefinedField3
 WGPOSUserDefinedField4
 WGPOSUserDefinedField5
 WGPOSUserDefinedField6
 WGPOSUserDefinedField7
 WGPOSUserDefinedField8

Hide Customer Information (F9)
 Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F10-Apply Discount Ignore All S

Ass... Part...	Associations	Type	Item Number	Description	New/Used	Quantity	List Price	Price	Amount	Discount	S
> @		Wholegood	(594) 14254	ROTARY CUTTER(SN:1291559)	New	1.0000	\$1,325.00	\$1,325.00	\$1,325.00	0.00%	

Settlement

	Taxable	Non-Tax.	Total
SubTotal	\$0.00	(\$1,325.00)	(\$1,325.00)
Tax	\$0.00		\$0.00
Total	\$0.00	(\$1,325.00)	(\$1,325.00)

Cash \$0.00
 Check (\$1,325.00) **Check #** Return funds
 Credit Card \$0.00 **CC Type**
 Customer Account \$0.00 **Reference**
 Contract in Transit \$0.00
 Sales Order Deposit \$0.00 **Reference**
 Other \$0.00

Total (\$1,325.00)
 Change Due \$0.00

F8 - Save and Print Receipt
 F9 - Cancel
 F10 - Capture Electronic Signature

Here I selected "Check", the full amount was auto populated and I put a note in the Check # field. If you will be issuing a check for the return funds and know the check number, you can enter it in the Check # field.

	Available Items and Drop Ships			Back Orders/Transfers			Total		
	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total	Taxable	Non-Tax.	Total
Sub Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
Tax	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Total	\$0.00	\$1,325.00	\$1,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00

Tax Group TAXABLE SAT Rate 6.000% SubTotal

Customer Deposit	
Original Deposit	\$1,325.00
Deposit Applied	\$0.00
Unused Deposit	\$1,325.00

Create Deposit Return Deposit