



How to Receive a Customer Payment on Account Enhanced and Legacy Version

Software Development
RIMSS Business Systems Technology

Company Confidential

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Enter the date of the payment, the deposit account, the payment received, the payment method, the reference number for this payment, and any memo you wish to attach to this payment. If you want to pay all the invoices and take all of the credits, check the two boxes to select all debits and all credits. If you do not wish to pay all invoices or use all credits, manually check the debits and credits you wish to pay. Click the Apply Credits button to apply all selected credits to the selected invoices. Credits are applied to invoice with the oldest due date first. Then click Apply Payment to apply the payment to the remaining invoices. Payment are applied to invoices with the oldest due date first.

RIMSS WinNetStar **New Customer Receipt**

Save and Close Save and New Void Save and Print

General Attachments

Collapse Receipt

Document Number: 0 Date: 3/20/2017 Deposit Account: WIL-1-12001-01 (UNDEPOSITE... Payment Received: \$43,300.07

Customer: ALBOR REPAIR SERVICE (ALBOR) Payment Method: Check Credits Selected: \$4,816.50

Total Debits: \$48,116.57 Select All Debits Total To Apply: \$48,116.57

Total Credits: (\$4,816.50) Select All Credits Unapplied Credits: \$0.00

Customer Balance: \$43,300.07 Memo: Unused Payment: \$0.00

Enhanced Legacy

Is Selected	Customer ID	Customer Name	Document Type	Location	Doc. #	Inv. #	Doc. Date	Due Date	Disc. Date	Original Amount	Amount Due	Discount	Write Off	Credits	Net Amount Due	Payment Applied
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	242221	216860	12/1/2016	1/10/2017	12/1/2016	\$250.95	\$250.95					
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243482	217979	12/27/2016	1/10/2017	12/27/2016	\$5,105.05	\$5,105.05			(\$250.95)	\$539.50	\$539.50
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243477	217974	12/27/2016	1/10/2017	12/27/2016	\$60.48	\$60.48			(\$4,565.55)	\$60.48	\$60.48
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243415	217917	12/22/2016	1/10/2017	12/22/2016	\$56.35	\$56.35				\$56.35	\$56.35
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243401	217907	12/22/2016	1/10/2017	12/22/2016	\$109.90	\$109.90				\$109.90	\$109.90
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243398	217904	12/22/2016	1/10/2017	12/22/2016	\$12.12	\$12.12				\$12.12	\$12.12
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243397	217903	12/22/2016	1/10/2017	12/22/2016	\$120.48	\$120.48				\$120.48	\$120.48
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243391	217897	12/22/2016	1/10/2017	12/22/2016	\$64.41	\$64.41				\$64.41	\$64.41
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243361	217868	12/21/2016	1/10/2017	12/21/2016	\$16.04	\$16.04				\$16.04	\$16.04
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243351	217858	12/21/2016	1/10/2017	12/21/2016	\$235.19	\$235.19				\$235.19	\$235.19
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243347	217855	12/21/2016	1/10/2017	12/21/2016	\$466.39	\$466.39				\$466.39	\$466.39
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243345	217853	12/21/2016	1/10/2017	12/21/2016	\$711.94	\$711.94				\$711.94	\$711.94
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243338	217847	12/20/2016	1/10/2017	12/20/2016	\$88.91	\$88.91				\$88.91	\$88.91
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243331	217844	12/20/2016	1/10/2017	12/20/2016	\$171.20	\$171.20				\$171.20	\$171.20
Total:											\$48,116.57	\$0.00	\$0.00	(\$4,816.50)	\$43,300.07	\$43,300.07

Unapplied Credits

Is Selected	Customer ID	Customer Name	Document Type	Location	Document #	Gl Account Description	Original Amount	Doc. Date	Original Amount...	Open Amount	Amount To Apply
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	242294		(\$142.01)	12/2/2016	(\$142.01)	\$0.00	(\$142.01)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	242655		(\$481.68)	12/8/2016	(\$481.68)	\$0.00	(\$481.68)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	242735		(\$659.57)	12/9/2016	(\$659.57)	\$0.00	(\$659.57)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	242978		(\$180.00)	12/14/2016	(\$180.00)	\$0.00	(\$180.00)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	243341		(\$67.93)	12/21/2016	(\$67.93)	\$0.00	(\$67.93)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	243445		(\$1,650.00)	12/22/2016	(\$1,650.00)	\$0.00	(\$1,650.00)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	243612		(\$343.67)	12/29/2016	(\$343.67)	\$0.00	(\$343.67)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	243789		(\$138.47)	1/3/2017	(\$138.47)	\$0.00	(\$138.47)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	244006		(\$414.00)	1/6/2017	(\$414.00)	\$0.00	(\$414.00)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	244009		(\$284.66)	1/6/2017	(\$284.66)	\$0.00	(\$284.66)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	244047		(\$454.51)	1/6/2017	(\$454.51)	\$0.00	(\$454.51)

If you wish to write off all or a portion of an invoice, enter this amount in the Write Off column. These amounts will be excluded when payments or credits are applied. The write off is automatically posted to Bad Debt.

General
Attachments

Collapse Receipt

Document Number: 0 Date: 3/20/2017

Customer: ALBOR REPAIR SERVICE (ALBOR) Group

Total Debits: \$48,116.57 Select All Debits

Total Credits: (\$4,816.50) Select All Credits

Customer Balance: \$43,300.07

Deposit Account: WIL-1-12001-01 (UNDEPOSITE...)

Payment Method: Check

Reference:

Memo:

Payment Received: \$43,300.07

Credits Selected: \$4,816.50

Total To Apply: \$48,116.57

Unapplied Credits: \$0.00

Unused Payment: \$60.48

Apply Credits
Apply Payment

Enhanced
Legacy

Is Selected	Customer ID	Customer Name	Document Type	Location	Doc. #	Inv. #	Doc. Date	Due Date	Disc. Date	Original Amount	Amount Due	Discount	Write Off	Credits	Net Amount Due	Payment Applied
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	242221	216860	12/1/2016	1/10/2017	12/1/2016	\$250.95	\$250.95			(\$250.95)		
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243482	217979	12/27/2016	1/10/2017	12/27/2016	\$5,105.05	\$5,105.05			(\$4,565.55)	\$539.50	\$539.50
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243477	217974	12/27/2016	1/10/2017	12/27/2016	\$60.48	\$60.48		(\$60.48)			
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243415	217917	12/22/2016	1/10/2017	12/22/2016	\$56.35	\$56.35				\$56.35	\$56.35
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243401	217907	12/22/2016	1/10/2017	12/22/2016	\$109.90	\$109.90				\$109.90	\$109.90
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243398	217904	12/22/2016	1/10/2017	12/22/2016	\$12.12	\$12.12				\$12.12	\$12.12
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243397	217903	12/22/2016	1/10/2017	12/22/2016	\$120.48	\$120.48				\$120.48	\$120.48
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243391	217897	12/22/2016	1/10/2017	12/22/2016	\$64.41	\$64.41				\$64.41	\$64.41
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243361	217868	12/21/2016	1/10/2017	12/21/2016	\$16.04	\$16.04				\$16.04	\$16.04
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243351	217858	12/21/2016	1/10/2017	12/21/2016	\$235.19	\$235.19				\$235.19	\$235.19
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243347	217855	12/21/2016	1/10/2017	12/21/2016	\$466.39	\$466.39				\$466.39	\$466.39
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243345	217853	12/21/2016	1/10/2017	12/21/2016	\$711.94	\$711.94				\$711.94	\$711.94
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243338	217847	12/20/2016	1/10/2017	12/20/2016	\$88.91	\$88.91				\$88.91	\$88.91
<input checked="" type="checkbox"/>	1852	RIDDICK REP...	Invoice	WILLIAMSTON	243331	217844	12/20/2016	1/10/2017	12/20/2016	\$171.20	\$171.20				\$171.20	\$171.20
Total:											\$48,116.57	\$0.00	(\$60.48)	(\$4,816.50)	\$43,239.59	\$43,239.59

Unapplied Credits

Is Selected	Customer ID	Customer Name	Document Type	Location	Document #	GI Account Description	Original Amount	Doc. Date	Original Amount...	Open Amount	Amount To Apply
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	242294		(\$142.01)	12/2/2016	(\$142.01)	\$0.00	(\$142.01)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	242655		(\$481.68)	12/8/2016	(\$481.68)	\$0.00	(\$481.68)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	242735		(\$659.57)	12/9/2016	(\$659.57)	\$0.00	(\$659.57)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	242978		(\$180.00)	12/14/2016	(\$180.00)	\$0.00	(\$180.00)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	243341		(\$67.93)	12/21/2016	(\$67.93)	\$0.00	(\$67.93)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	243445		(\$1,650.00)	12/22/2016	(\$1,650.00)	\$0.00	(\$1,650.00)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	243612		(\$343.67)	12/29/2016	(\$343.67)	\$0.00	(\$343.67)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	243789		(\$138.47)	1/3/2017	(\$138.47)	\$0.00	(\$138.47)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	244006		(\$414.00)	1/6/2017	(\$414.00)	\$0.00	(\$414.00)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	244009		(\$284.66)	1/6/2017	(\$284.66)	\$0.00	(\$284.66)
<input checked="" type="checkbox"/>	1852	RIDDICK R...	POS Docum...	WILLIAMST...	244047		(\$454.51)	1/6/2017	(\$454.51)	\$0.00	(\$454.51)

Also on this payment screen you have a Legacy tab. If you click on this tab, you are reverting back to the legacy method of applying credits. Using this method, you select the invoices you wish to apply credits to and drag each credit up to the corresponding invoices until all credits you wish to apply have been applied. Then you apply the payment to the remaining invoices. In the example below I chose the first credit and drag it up to the invoice I have checked until I saw the blue arrow pointing to the invoice I wished to apply it to. When I let go of the button the credit was applied to the invoice. Click Save and Close to save the payment.

Save and Close Save and New Void Save and Print

General Attachments

Collapse **Receipt**

Document Number: 0 Date: 3/20/2017 Deposit Account: WIL-1-12001-01 (UNDEPOSITE... Payment Received: \$43,300.07

Customer: ALBOR REPAIR SERVICE (ALBOR) Payment Method: Check Credits Selected: \$4,816.50

Total Debits: \$48,116.57 Select All Debits Reference: Total To Apply: \$48,116.57

Total Credits: (\$4,816.50) Memo: Unapplied Credits: \$4,816.50

Customer Balance: \$43,300.07 Unused Payment: \$43,300.07

Enhanced **Legacy**

Payment Application

Is Selected	Customer ID	Document Type	Location	Doc. #	Inv. #	Doc. Date	Disc. Date	Original Amount	Amount Due	Payment Applied	
<input checked="" type="checkbox"/>	1852	Invoice	WILLIAMSTON	242221	216860	12/1/2016	12/1/2016	\$250.95	\$250.95	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242231	216870	12/1/2016	12/1/2016	\$28.62	\$28.62	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242244	216883	12/1/2016	12/1/2016	\$777.02	\$777.02	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242265	216903	12/1/2016	12/1/2016	\$35.00	\$35.00	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242273	216911	12/1/2016	12/1/2016	\$29.20	\$29.20	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242325	216958	12/2/2016	12/2/2016	\$68.46	\$68.46	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242329	216961	12/2/2016	12/2/2016	\$118.25	\$118.25	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242482	217094	12/5/2016	12/5/2016	\$1,124.56	\$1,124.56	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242488	217099	12/5/2016	12/5/2016	\$51.80	\$51.80	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242500	217108	12/5/2016	12/5/2016	\$24.40	\$24.40	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242526	217128	12/6/2016	12/6/2016	\$770.16	\$770.16	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242565	217164	12/6/2016	12/6/2016	\$531.99	\$531.99	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242602	217199	12/7/2016	12/7/2016	\$267.65	\$267.65	\$0.00	
<input type="checkbox"/>	1852	Invoice	GATES	730609	724137	12/7/2016	12/7/2016	\$33.14	\$33.14	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242640	217235	12/7/2016	12/7/2016	\$39.04	\$39.04	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242657	217251	12/8/2016	12/8/2016	\$828.44	\$828.44	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242675	217267	12/8/2016	12/8/2016	\$9.98	\$9.98	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242679	217271	12/8/2016	12/8/2016	\$43.09	\$43.09	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242686	217275	12/8/2016	12/8/2016	\$7.80	\$7.80	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242713	217301	12/8/2016	12/8/2016	\$196.03	\$196.03	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242714	217302	12/8/2016	12/8/2016	\$48.00	\$48.00	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242783	217362	12/9/2016	12/9/2016	\$296.80	\$296.80	\$0.00	
<input type="checkbox"/>	1852	Invoice	WILLIAMSTON	242803	217370	12/9/2016	12/9/2016	\$62.20	\$62.20	\$0.00	
									Total:	\$48,116.57	\$0.00

Unapplied Credits

Customer ID	Document Type	Location	Doc #	Invoice #	Doc. Date	Original Amount	Open Amount	Detail Memo
1852	POS Document	WILLIAMSTON	242294	216930	12/2/2016	(\$142.01)	(\$142.01)	
1852	POS Document	WILLIAMSTON	242655	217249	12/8/2016	(\$481.68)	(\$481.68)	
1852	POS Document	WILLIAMSTON	242735	217321	12/9/2016	(\$659.57)	(\$659.57)	
1852	POS Document	WILLIAMSTON	242978	217528	12/14/2016	(\$180.00)	(\$180.00)	
1852	POS Document	WILLIAMSTON	243341	217849	12/21/2016	(\$67.93)	(\$67.93)	
1852	POS Document	WILLIAMSTON	243445	217944	12/22/2016	(\$1,650.00)	(\$1,650.00)	
1852	POS Document	WILLIAMSTON	243612	218100	12/29/2016	(\$343.67)	(\$343.67)	
1852	POS Document	WILLIAMSTON	243789	218263	1/3/2017	(\$138.47)	(\$138.47)	
1852	POS Document	WILLIAMSTON	244006	218453	1/6/2017	(\$414.00)	(\$414.00)	
1852	POS Document	WILLIAMSTON	244009	218456	1/6/2017	(\$284.66)	(\$284.66)	
1852	POS Document	WILLIAMSTON	244047	218489	1/6/2017	(\$454.51)	(\$454.51)	