

How to Receive a Customer Payment on Account Enhanced and Legacy Version

Software Development RIMSS Business Systems Technology

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In order to receive payment on a customer account, first go to Customer \rightarrow New \rightarrow Customer Receipt

RIMSS.WinNetSta	ar v8.0.0.449	Enterprise:T	The Enterprise O	Company:RIMSS	V3TEST (2) Le	ocation:WILLI	IAMSTON (3) Logi	Meln - Remo		×								– o ×
File View Com	pany Cust	tomer Note	es Receivable	CRM Supplie	ers Employe	es Payroll	Banking	Fixed Assets	Inventory	Service Who	legoods Lease	e Rental	I Reports W	eb Links Windows	Help				
RIMSS WinNetStar	New (New		1205 Cust	omer Ctrl+	M													
Save and Close S	Save ar	Find	•	1215 Cust	omer Receipt														
General	Attachn	Support Lists	5 ▶	1220 Finar	nce Charge														
		Customer St	atements																
Document Number	: 0		Date: 3/20/2	2017	•	Depos	sit Account:	WIL-1-12001-0	1 (UNDEPOSITE.	. 🔻 Pa	yment Received:	\$0.00							
Customer	:				Group	Payme	ent Method:	Check		•	· Credits Selected:	\$0.00		Apply Credits					
Total Debits:	:	\$0.00	Select All D)ebits		F	Reference:				Total To Apply:	\$0.00		Apply Credits					
Total Credits:	:	\$0.00	Select All C	Credits			Memo:			U	napplied Credits:	\$0.00		Apply Payment)				
Customer Balance:	:	\$0.00								l	Jnused Payment:	\$0.00							
Enhanced Legac	cy D																		
Is Cust	tomer ID	Customer Nar	me Document T	ype	Location	Doc. #		Inv. #	Doc. Date	Due Date	Disc. Date		Original Amount	Amount Due	Discount	Write Off	Credits	Net Amount	Payment Applied
Selected																		Due	
													Tatal	t0 00	±0.00	c	to 0	to oo	t0.00
										0			rotai:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unapplied Credit	its																		
Is Selected	Customer ID	Customer Name	Document Type	Location	Document #	Gl Account Description	Original Amount	Doc. Date	Original Amount	Open Amount	Amount To Apply								
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Enter the date of the payment, the deposit account, the payment received, the payment method, the reference number for this payment, and any memo you wish to attach to this payment. If you want to pay all the invoices and take all of the credits, check the two boxes to select all debits and all credits. If you do not wish to pay all invoices or use all credits, manually check the debits and credits you wish to pay. Click the Apply Credits button to apply all selected credits to the selected invoices. Credits are applied to invoice with the oldest due date first. Then click Apply Payment to apply the payment to the remaining invoices. Payment are applied to invoices with the oldest due date first.

RIM	ISS WinNetStar	New Custome	er Receipt 🛛 🛞																	_
Sav	ve and Close S	Save and New	v Void Sa	ve and Print																
6	General	Attachments																		
Co	lapse Receipt																			
C	Ocument Number:	: 0		Date: 3/20/2	2017	•	Depos	sit Account: W	IL-1-12001-01	(UNDEPOSITE	Pa	yment Received:	\$43,300.07							
	Customer:	ALBOR REP	AIR SERVICE ((ALBOR)		Group	Payme	nt Method: C	heck		•	Credits Selected:	\$4,816.50	Apply Cradita						
	Total Debits:	: \$48,	116.57	Select All D	ebits		F	Reference:				Total To Apply:	\$48,116.57	Apply credits						
	Total Credits:	: (\$4,8	316.50)	Select All C	redits			Memo:				Inapplied Credits:	\$0.00	Apply Payment)					
(Customer Balance:	\$43,	300.07									Unused Payment:	\$0.00							
-																				
Er	nnanced Legac	cy	a												-		la li			
	Is Selected	Customer ID	Customer Na	ame Document	: Type	Location	Doc. #	1	nv. #	Doc. Date	Due Date	Disc. Date	Original Amount	Amount Due	Discount	Write Off	Credits	Net Amount Due	Payment Applied	
8																				٠
	r 🗹	1852	2 RIDDICK RE	P Invoice		WILLIAMST	ON	242221	216860	12/1/2016	1/10/201	7 12/1/2016	\$250.95	\$250.95			(\$250.95)			
		1853	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243482	217979	12/27/2016	1/10/201	7 12/27/2016	\$5,105.05	\$5,105.05			(\$4,565.55)	\$539.50	\$539.50	U
	🗹	1852	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243477	217974	12/27/2016	1/10/201	7 12/27/2016	\$60.48	\$60.48				\$60.48	\$60.48	
	🗹	1852	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243415	217917	12/22/2016	1/10/201	7 12/22/2016	\$56.35	\$56.35				\$56.35	\$56.35	
	🗹	1853	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243401	217907	12/22/2016	1/10/201	7 12/22/2016	\$109.90	\$109.90				\$109.90	\$109.90	
	- 🗹	1853	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243398	217904	12/22/2016	1/10/201	7 12/22/2016	\$12.12	\$12.12				\$12.12	\$12.12	
	🗹	1852	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243397	217903	12/22/2016	1/10/201	7 12/22/2016	\$120.48	\$120.48				\$120.48	\$120.48	
	- 2	1852	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243391	217897	12/22/2016	1/10/201	7 12/22/2016	\$64.41	\$64.41				\$64.41	\$64.41	
	- V	1853	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243361	217868	12/21/2016	1/10/201	7 12/21/2016	\$16.04	\$16.04				\$16.04	\$16.04	
		1853	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243351	217858	12/21/2016	1/10/201	7 12/21/2016	\$235.19	\$235.19				\$235.19	\$235.19	
>		1853	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243347	217855	12/21/2016	1/10/2013	7 12/21/2016	\$466.39	\$466.39				\$466.39	\$466.39	
	- V	1852	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243345	217853	12/21/2016	1/10/201	7 12/21/2016	\$711.94	\$711.94				\$711.94	\$711.94	
	··· · · · · · · · · · · · · · · · · ·	1852	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243338	217847	12/20/2016	1/10/2013	7 12/20/2016	\$88.91	\$88.91				\$88.91	\$88.91	
	- V	1853	2 RIDDICK RE	P Invoice		WILLIAMST	ON	243331	217844	12/20/2016	1/10/201	7 12/20/2016	\$171.20	\$171.20				\$171.20	\$171.20	۳
													Total:	\$48,116.57	\$0.00	\$0.0) (\$4,816.50)	\$43,300.07	\$43,300.07	
ι	Jnapplied Credit	its																		
	Is Selected	Customer ID	Customer	Document	Location	Document #	Gl Account	Original	Doc. Date	Original	Open Amount	Amount To								
			Name	Туре			Description	Amount		Amount		Apply								
V										()		(1) (2)								
		1852	RIDDICK R	POS Docum	WILLIAMST	242294		(\$142.01)	12/2/2016	(\$142.01)	\$0.00	(\$142.01)								
		1852	RIDDICK R	POS Docum	WILLIAMST	242655		(\$481.68)	12/8/2016	(\$481.68)	\$0.00	(\$481.68)								
		1852	RIDDICK R	POS Docum	WILLIAMST	242735		(\$659.57)	12/9/2016	(\$659.57)	\$0.00	(\$659.57)								
		1852	RIDDICK R	POS Docum	WILLIAMST	242978		(\$180.00)	12/14/2016	(\$180.00)	\$0.00	(\$180.00)								
		1852	RIDDICK R	POS Docum	WILLIAMST	243341		(\$67.93)	12/21/2016	(\$67.93)	\$0.00	(\$67.93)								
		1050	DTDDTCK D	000 0	LANTING TAXAGET	040445		(44,650,00)	10/00/00/0	(44,650,00)	+0.00	(44,650,00)								

		1032	REDDICKIKI	roo bocum	WILLIAMOTH	210011	(407.55)	12/21/2010	(407.55)	40.00	(407.55)
	✓	1852	RIDDICK R	POS Docum	WILLIAMST	243445	(\$1,650.00)	12/22/2016	(\$1,650.00)	\$0.00	(\$1,650.00)
2	✓	1852	RIDDICK R	POS Docum	WILLIAMST	243612	(\$343.67)	12/29/2016	(\$343.67)	\$0.00	<mark>-343.67</mark>
	✓	1852	RIDDICK R	POS Docum	WILLIAMST	243789	(\$138.47)	1/3/2017	(\$138.47)	\$0.00	(\$138.47)
	✓	1852	RIDDICK R	POS Docum	WILLIAMST	244006	(\$414.00)	1/6/2017	(\$414.00)	\$0.00	(\$414.00)
	✓	1852	RIDDICK R	POS Docum	WILLIAMST	244009	(\$284.66)	1/6/2017	(\$284.66)	\$0.00	(\$284.66)
		1953	DIDDICK D	DOS Dogum	WILLTAMET	244047	(6454 51)	1/6/2017	(EAEA E1)	é0.00	(6454 51)

If you wish to write off all or a portion of an invoice, enter this amount in the Write Off column. These amounts will be excluded when payments or credits are applied. The write off is automatically posted to Bad Debt.

i	General	Attachments																	
Colla	apse Rec	eipt	<																
D	ocument Nu	mber: 0		Date: 3/20/2	2017	•	Deposit Acco	unt: WI	IL-1-12001-01 (UNDEPOSITE	Pay	ment Received:	\$43,300.07						
Customer: ALBOR REPAIR SERVICE (ALBOR)		Group	Payment Met	od: Ch	d: Check		- o	redits Selected:	\$4,816.50	Analy Credite)								
	Total D	ebits: \$48	,116.57	Select All D)ebits		Referer	ce:			-	Total To Apply:	\$48,116.57	Apply Credits)				
Total Credits		edits: (\$4	816.50)	Select All C	redits		Me	no:			Un	applied Credits:	\$0.00	Apply Payment)				
0	ustomer Ba	lance: \$43	e: \$43.300.07								Lie	used Payment:	\$60.48						
_			,000107									abear aymenti	çoor io						
En	hanced	Legacy																	
	Is Selected	Customer ID	Customer Na	ame Document	t Type	Location	Doc. #	In	IV. #	Doc. Date	Due Date	Disc. Date	Original Amount	Amount Due D	Discount	Write Off	Credits	Net Amount	Payment Applied
																		Due	
-	- 1	18	2 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	2221	216860	12/1/2016	1/10/2017	12/1/2016	\$250.95	\$250.95			(\$250.95)		
_		18	2 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3482	217979	12/27/2016	1/10/2017	12/27/2016	\$5,105.05	\$5,105.05			(\$4,565.55)	\$539.50	\$539.50
>	- 7	18	52 RIDDICK RE	P Invoice		WILLIAMST	DN 24	3477	217974	12/27/2016	1/10/2017	12/27/2016	\$60.48	\$60.48		(\$60.48)			
		18	2 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3415	217917	12/22/2016	1/10/2017	12/22/2016	\$56.35	\$56.35				\$56.35	\$56.35
	🗹	18	52 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3401	217907	12/22/2016	1/10/2017	12/22/2016	\$109.90	\$109.90				\$109.90	\$109.90
	- 🗹	18	52 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3398	217904	12/22/2016	1/10/2017	12/22/2016	\$12.12	\$12.12				\$12.12	\$12.12
	🗹	18	52 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3397	217903	12/22/2016	1/10/2017	12/22/2016	\$120.48	\$120.48				\$120.48	\$120.48
	- 🗹	18	52 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3391	217897	12/22/2016	1/10/2017	12/22/2016	\$64.41	\$64.41				\$64.41	\$64.41
	🗹	18	52 RIDDICK RE	P Invoice		WILLIAMST	DN 24	3361	217868	12/21/2016	1/10/2017	12/21/2016	\$16.04	\$16.04				\$16.04	\$16.04
	- 🗹	18	52 RIDDICK RE	P Invoice		WILLIAMST	DN 24	3351	217858	12/21/2016	1/10/2017	12/21/2016	\$235.19	\$235.19				\$235.19	\$235.19
		18	52 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3347	217855	12/21/2016	1/10/2017	12/21/2016	\$466.39	\$466.39				\$466.39	\$466.39
		18	52 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3345	217853	12/21/2016	1/10/2017	12/21/2016	\$711.94	\$711.94				\$711.94	\$711.94
	🗹	18	52 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3338	217847	12/20/2016	1/10/2017	12/20/2016	\$88.91	\$88.91				\$88.91	\$88.91
		18	52 RIDDICK RE	P Invoice		WILLIAMSTO	DN 24	3331	217844	12/20/2016	1/10/2017	12/20/2016	\$171.20	\$171.20				\$171.20	\$171.20 🔻
													Total:	\$48,116.57	\$0.00	(\$60.48)	(\$4,816.50)	\$43,239.59	\$43,239.59
	lind (0								
										a									
	Is Selected	Customer ID	Name	Type	Location	Document #	Description Amou	ai nt	Doc. Date	Amount	Open Amount	Amount To Apply							
8																			
		1852	RIDDICK R	POS Docum	WILLIAMST	242294	(1	142.01)	12/2/2016	(\$142.01)	\$0.00	(\$142.01)							
	1	1852	RIDDICK R	POS Docum	WILLIAMST	242655	(481.68)	12/8/2016	(\$481.68)	\$0.00	(\$481.68)							
		1852	RIDDICK R	POS Docum	WILLIAMST	242735	(659.57)	12/9/2016	(\$659.57)	\$0.00	(\$659.57)							
		1852	RIDDICK R	POS Docum	WILLIAMST	242978	(180.00)	12/14/2016	(\$180.00)	\$0.00	(\$180.00)							
		1852	RIDDICKR	POS Docum	WILLIAMST	243341		\$67.93)	12/21/2016	(\$67.93)	\$0.00	(\$67.93)							
		1852		POS Docum	WILLIAMST	243445	(61	650.00)	12/22/2016	(\$1,650,00)	¢0.00	(\$1,650,00)							
		1052		POS Docum	WILLIAMST	247612	(\$1	242.67	12/20/2016	(\$242.67)	\$0.00	(\$242.67)							
/		1852		POS Docum		245012	6	120.47	1/2/29/2016	(\$120.47)	\$0.00	(+120.47)							
		1852	RIDDICK R	POS Docum	WILLIAMST	243789	(108.47)	1/3/2017	(\$138.4/)	\$U.00	(\$138.4/)							
		1852	RIDDICK R	POS Docum	WILLIAMST	244006	(!	414.00)	1/6/2017	(\$414.00)	\$U.00	(\$414.00)							
		1852	RIDDICK R	POS Docum	WILLIAMST	244009	(284.66)	1/6/2017	(\$284.66)	\$0.00	(\$284.66)							
	\checkmark	1852	RIDDICK R	POS Docum	WILLIAMST	244047	(454.51)	1/6/2017	(\$454.51)	\$0.00	(\$454.51)							

Also on this payment screen you have a Legacy tab. If you click on this tab, you are reverting back to the legacy method of applying credits. Using this method, you select the invoices you wish to apply credits to and drag each credit up to the corresponding invoices until all credits you wish to apply have been applied. Then you apply the payment to the remaining invoices. In the example below I chose the first credit and drug it up to the invoice I have checked until I saw the blue arrow pointing to the invoice I wished to apply it to. When I let go of the button the credit was applied to the invoice. Click Save and Close to save the payment.

Save and Close Sa	ave and New	Void Sa	ve and Print												
General At	ttachments														
Collapse Receipt															
Document Number:	0		Date: 3/20/2017	-		Deposit Account:	WIL-1-12001-01 (L	JNDEPOSITE	Payment Received:	\$43,300.07					
Customer:	ALBOR REPAI	R SERVICE (ALBOR)		Group	Payment Method:	Check		Credits Selected:	\$4,816,50					
Total Debits:	\$48.11	6.57	Solact All Dobita			Deference:			Total To Apply:	\$48,116,57	Apply Credit	s			
Total Credita	(\$4.912	50)				Momo			Unapplied Credits:	\$4.916.50	Apply Payme	nt			
Customer Belevere	(\$42.20	0.07				Menio.				\$42,200,07					
Customer balance:	\$45,50	0.07							Unused Payment:	\$43,300.07					
Enhanced Legacy	y														
Payment Applica	ation														
Is Selected	Customer ID		Document Type		Location	Doc. #		Inv. #	Doc. Date	Disc. Date		Original Amount		Amount Due	Payment Applied
		1852	Invoice		WILLIAMSTON		242221	216860	12/1/2016	12/1/2016		\$250.95		\$250.95	\$0.00
		1852	Invoice		WILLIAMSTON		242231	216870	12/1/2016	12/1/2016		\$28.62		\$28.62	\$0.00
		1852	Invoice		WILLIAMSTON	1	242244	216883	12/1/2016	12/1/2016		\$777.02		\$777.02	\$0.00
- 0		1852	Invoice		WILLIAMSTON	l .	242265	216903	12/1/2016	12/1/2016		\$35.00		\$35.00	\$0.00
		1852	Invoice		WILLIAMSTON	I	242273	216911	12/1/2016	12/1/2016		\$29.20		\$29.20	\$0.00
- 8		1852	Invoice		WILLIAMSTON	l .	242325	216958	12/2/2016	12/2/2016		\$68.46		\$68.46	\$0.00
		1852	Invoice		WILLIAMSTON	l	242329	216961	12/2/2016	12/2/2016		\$118.25		\$118.25	\$0.00
		1852	Invoice		WILLIAMSTON	I	242482	217094	12/5/2016	12/5/2016		\$1,124.56		\$1,124.56	\$0.00
		1852	Invoice		WILLIAMSTON	1	242488	217099	12/5/2016	12/5/2016		\$51.80		\$51.80	\$0.00
		1852	Invoice		WILLIAMSTON	1	242500	217108	12/5/2016	12/5/2016		\$24.40		\$24.40	\$0.00
		1852	Invoice		WILLIAMSTON	1	242526	217128	12/6/2016	12/6/2016		\$770.16		\$770.16	\$0.00
		1852	Invoice		WILLIAMSTON		242565	217164	12/6/2016	12/6/2016		\$531.99		\$531.99	\$0.00
		1852	Invoice		WILLIAMSTON	1	242602	217199	12/7/2016	12/7/2016		\$267.65		\$267.65	\$0.00
		1852	Invoice		GATES		/30609	/2413/	12/7/2016	12/7/2016		\$33.14		\$33.14	\$0.00
		1052	Invoice		WILLIAMSTON		242040	21/255	12/7/2016	12/7/2016		\$39.04		\$39.04	\$0.00
		1052	Invoice		WILLIAMSTON		242037	21/251	12/0/2016	12/0/2010		\$020.44		\$020.44	\$0.00
		1852	Invoice		WILLIAMSTON	•	242679	217207	12/8/2016	12/8/2016		\$43.09		\$43.09	\$0.00
		1852	Invoice		WILLIAMSTON		242686	217275	12/8/2016	12/8/2016		\$7.80		\$7.80	\$0.00
		1852	Invoice		WILLIAMSTON	1	242713	217301	12/8/2016	12/8/2016		\$196.03		\$196.03	\$0.00
		1852	Invoice		WILLIAMSTON	1	242714	217302	12/8/2016	12/8/2016		\$48.00		\$48.00	\$0.00
- 0		1852	Invoice		WILLIAMSTON	l .	242783	217362	12/9/2016	12/9/2016		\$296.80		\$296.80	\$0.00
		1052	T		INTEL TAMOTON		242002	017070	12/0/2016	10/0/2016		teo oo		#C2 20	to 00
												Total.		\$40,110.37	\$0.00
Unapplied Credits	s														
Customer ID	Do	cument Type	e Loca	tion		Doc #	Invoice	e #	Doc. Date	Original Am	ount	Open Amount		Detail Memo	
>	1852 PO	S Document	WILL	IAMSTON			242294	21693	0 12/2/2016		(\$142.01)		(\$142.01)		4
	1852 PO	S Document	WILL	IAMSTON			242655	21724	9 12/8/2016		(\$481.68)		(\$481.68)		ſ
	1852 PO	S Document	WILL	IAMSTON			242735	21732	1 12/9/2016		(\$659.57)		(\$659.57)		
	1852 PO	S Document	WILL	IAMSTON			242978	21752	8 12/14/2016		(\$180.00)		(\$180.00)		
	1852 PO	S Document	WILL	IAMSTON			243341	21784	9 12/21/2016		(\$67.93)		(\$67.93)		
	1852 PO	S Document	WTH	IAMSTON			243445	21794	4 12/22/2016		(\$1.650.00)		(\$1,650.00)		
	1852 PO	S Document	WILL	TAMSTON			243612	2193	0 12/29/2016		(\$343.67)		(\$343,67)		
	1852 PO	S Document	WILL	TAMSTON			243789	21010	3 1/3/2017		(\$138.47)		(\$138.47)		
	1852 00	S Document	VVILL IA/TLI	TAMSTON			244005	21020	3 1/6/2017		(\$414.00)		(¢414.00)		
	1052 PO	S Document	VVILL	TAMETON			244000	21043	6 1/6/2017		(\$724.00)		(6004.00)		
	1052 PO	S Document	WILL	TAMOTON:			211009	21845	0 1/0/2017		(\$204.66)		(\$204.00)		
	1852 PO	s vocument	WILL	TAMPLON			299047	21848	9 1/0/2017		(\$454.51)		(\$454.51)		