



RIMSS WinNetStar

CNH Credit Card Processing

Software Development/Testing  
RIMSS Business Systems Technology

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1. RETURNS .....19

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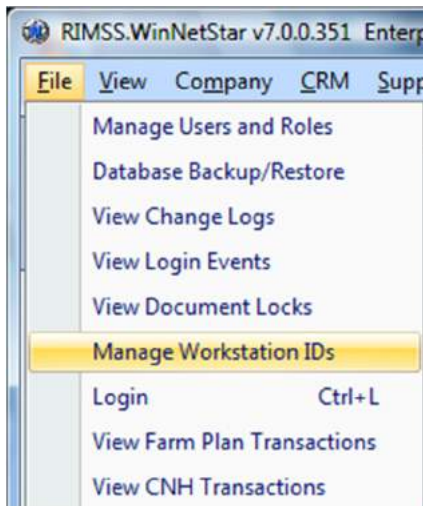
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## A CNH Credit Card – Initial Configuration

### 1. Set up a CNH Terminal

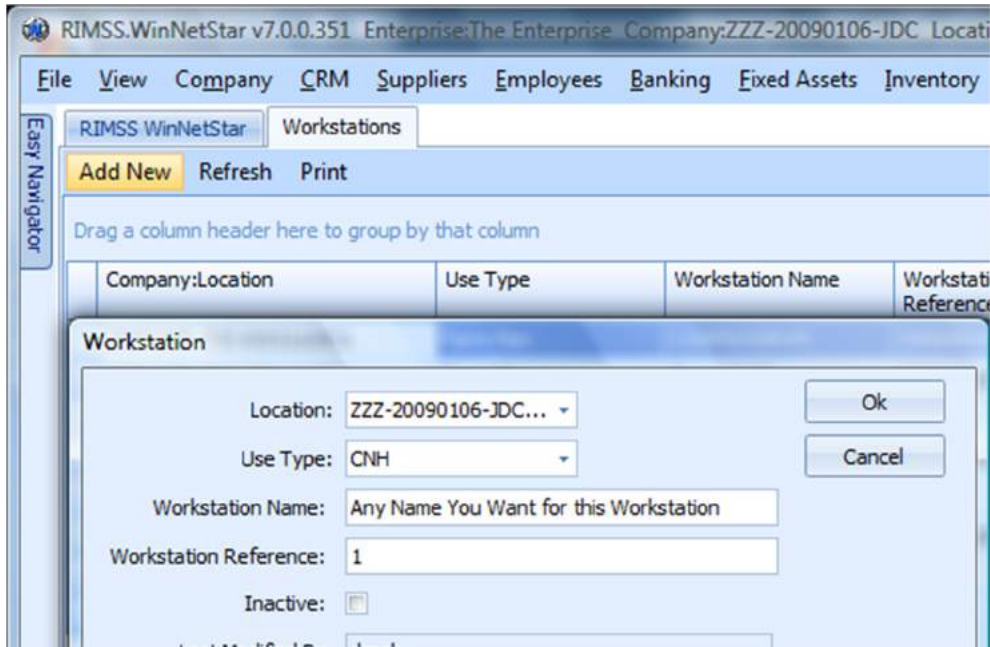
For each workstation that will use the CNH Credit Card feature, please follow the steps below:

Go to “File->Manage Workstations IDs”.



Select “ADD NEW” to add a new record

- Select the Location of this Terminal
- Select “CNH” from the Use Type dropdown list
- Type any name you want in “WORKSTATION NAME”
- Type the Terminal Id value assigned by CNH in the “WORKSTATION REFERENCE” (unless specified by CNH, all workstations can use the same reference ID)
- Make sure “Inactive” is unchecked

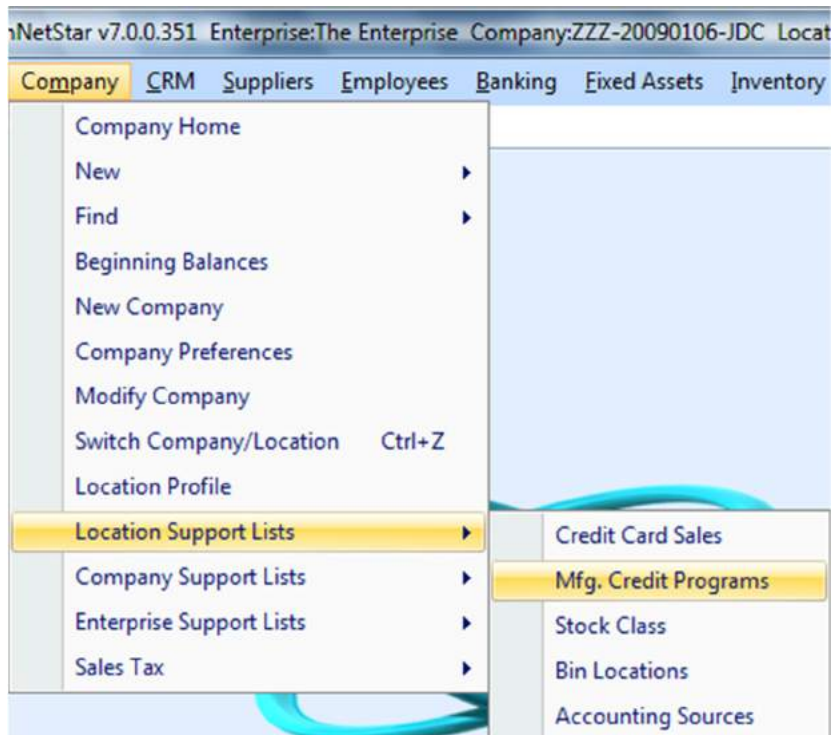


The Workstation is now configured.

## 2. Configure the CNH Credit Card program

For each workstation that will use the CNH Credit Card feature, please follow the steps below:

Go to “Company->Location Support Lists->Mfg. Credit Programs”.



Select “ADD NEW” to add a new record.

- Select “CNH” from the “Program Name” drop down list
- Select a GL account to debit (where the CNH transaction settlement amounts will post)
- Type in your CNH Program login number – this is the CNH Client ID value
- Type in your CNH Program Password – this is the CNH Store ID value
- Type in the production CNH web address (freedompay) in the Program Link field (this example below is the test CNH freedompay web service address)
- Make sure Inactive and Auto Process are unchecked

RIMSS WinNetStar v7.0.0.351 Enterprise: The Enterprise Company: ZZZ-20090106-JDC L

View Company CRM Suppliers Employees Banking Fixed Assets Invent

RIMSS WinNetStar Manufacturer Credit Programs

Add New Refresh Print

Drag a column header here to group by that column

Program Name	GL Acct To Debit	Program Login	Program Password	Program Link
--------------	------------------	---------------	------------------	--------------

Manufacturer Credit Program

Program Name: CNH

GL Account To Debit: 111-1-13000-01 (CREDIT CARD ...)

Program Login: 0317018008

Program Password: 1312060005

Program Link: http://cs.sandbox.freedompay.us/Free

Inactive: ☐

Auto Process: ☐

Ok Cancel

The Workstation is now ready to process CNH Credit Card transactions.

## B Customer Master Information (Zip Code, Phone Number and CNH Account Numbers)

### 1. Customer Master Record Configuration

For each Customer that will use the CNH Credit Card feature, please follow the steps below:

A Customer Master record must contain the following in order to process CNH Credit Card transactions:

- The Business Address must include the billing Zip Code on file with CNH for credit card billing purposes
- The Business Phone Number must be the phone number on file with CNH for credit card billing purposes
- The customer must have a CNH account number defined in the Account Numbers tab

Business Address (Zip Code required)



The screenshot shows a 'Business Address' dialog box with the following fields and controls:

- Copy Address From:** A dropdown menu.
- Street:** A text field containing '111 New Street'.
- City:** A text field containing 'San Antonio'.
- State/Province:** A dropdown menu showing 'TX'.
- Zip/Postal Code:** A text field containing '53403'.
- County:** A text field.
- Country/Region:** A dropdown menu.
- Buttons:** 'OK' (yellow) and 'Cancel' (grey) buttons are located on the right side.
- Checkbox:** At the bottom, there is a checkbox labeled 'Use this address as the Bill To Address'.

Business Phone Number

Phone Number Details

Phone:  456-7890 Extension:

Account Numbers Tab

RIMSS WinNetStar   Manufacturer Credit Programs   Customer List   Customer - CNH Customer 2 (592)

Save   Save and Close   Save And New

Account Type	Account Num	Account Code
		Good
		Lost
		Not Participating

Account Number

Account Type:

Account Number:

Account Code:

Expiration Date:

Once the Customer Master has been configured to use CNH Credit Cards, transactions can be processed for the customer.



## C Misc. Charges (mapping charges to Product Codes)

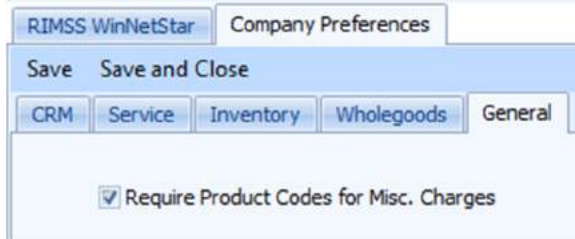
CNH provides Product Codes for mapping to Misc. Charges. Please refer to CNH guides for using Product Codes. To map “Misc. Charges” to the CNH Product Codes within WNS please follow the steps below:

### 1. Set Configuration in Company Preferences

Go to Company>Company Preferences.



In the General tab, check “Require Product Codes for Misc. Charges” to allow mapping of CNH Product Codes to Misc. Charges



## 2. Assign Product Codes to Misc. Charges

Go to Location Support Lists>Miscellaneous Charges



The Misc. Charges list displays.

RIMSS.WinNetStar v7.0.0.351 Enterprise:The Enterprise Company:ZZZ-20090106-JDC Location:111

View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Rep

RIMSS WinNetStar Miscellaneous Charges

Add New Refresh Print Restore Layout

Drag a column header here to group by that column

Ina...	Description	GLAcco...	GL Account to Credit	Tax Type	Fixed Amt	Prod Code	Percentage
>							
False	Battery Disposal Fee	2342	ENVIRO. / REG. FEES PAYABLE	A	\$0.00		0.0000 %
> False	Outside Parts	2325	OUTSIDE PARTS AND SERVICE CLEARING	T	\$0.00		0.0000 %
False	Freight In	2376	OTHER INCOME	N	\$0.00		0.0000 %
False	Freight Out	2376	OTHER INCOME	A	\$0.00		0.0000 %
False	Labor	2363	EMPLOYEE COSTS RECOVERED	N	\$0.00		0.0000 %
False	Bulk Oil	2987	OIL AND GREASE INVENTORY	T	\$0.01		0.0000 %
False	Misc. Shop Charges	2376	OTHER INCOME	N	\$0.00		0.0000 %
False	Outside Labor	2325	OUTSIDE PARTS AND SERVICE CLEARING	T	\$0.00		0.0000 %
False	Customer Deposit	2327		N	\$0.00		0.0000 %

Open a Misc. Charge to see the details. Select the desired Product Code from the dropdown list to map to the Misc. Charge.

RIMSS WinNetStar v7.0.0.351 Enterprise: The Enterprise Company: ZZZ-20090106-JDC Location: 111

View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Lin

RIMSS WinNetStar Miscellaneous Charges

Add New Refresh Print Restore Layout

Drag a column header here to group by that column

Ina...	Description	GLAcco...	GL Account to	Prod Code	Percentage	Prod Des...
> False	Battery Disposal Fee	2342	ENVIRO. / REG	\$0.00	0.0000 %	
False	Outside Parts	2325	OUTSIDE PART	\$0.00	0.0000 %	
False	Freight In	2376	OTHER INCOMI	\$0.00	0.0000 %	
False	Freight Out	2376	OTHER INCOMI	\$0.00	0.0000 %	
False	Labor	2363	EMPLOYEE COS			
False	Bulk Oil	2987	OIL AND GREAS			
False	Misc. Shop Charges	2376	OTHER INCOMI			
False	Outside Labor	2325	OUTSIDE PART			
False	Customer Deposit	2337				
False	Beg. Bal - old	2349	RETAINED EARN			
False	DOC FEES	2378	OTHER EXPENS			
False	Auto Shop Charge	2440	MISC. CHARGE			
False	UNIT RENTAL	4303	WG RENTAL IN			
False	WARRANTY CREDIT	2376	OTHER INCOMI			
False	EQUIPMENT TRAD...	4670	TRADE-IN EQU			
False	COUPON	2315	CASH EQUIVAL			
False	Test	2312	UNDEPOSITED			
False	Beg. Bal - old2	2312	UNDEPOSITED			
False	Beg. Bal.	2312	UNDEPOSITED			
False	TEST MSC	2374	MISC EXPENSE			

**Add-Edit Misc. Charge Items**

Description: Battery Disposal Fee

G/L Account to Credit: ENVIRO. / REG. FEES PAYAB...

Tax Type: A - Always Taxable

Product Code:

☒ Fixed Amount

Amount: \$0.00

**OR**

☐ Percent of Items

Percentage (%):

Min Amount:

Max Amount:

☐ Inactive

OK

Code	Description
00147	RFU - Parts/Service Product Code
00148	RFU - Parts/Service Product Code
00149	Other Miscellaneous Charges - Anythin...
00400	General Merchandise - Used to catego...
00591	RFU - Merchandise Product Code
00592	RFU - Merchandise Product Code
> 00800	Environmental Charges - Environment...
00810	Inspection(s) - Required service inspec...
00820	Oil Analysis - Oil Analysis performed du...
00900	Discount - Any discount(s) applicable t...
00950	Taxes - All applicable GST/PST, state, ...
00991	Freight or Shipping - Freight/Shipping/...
00992	RFU - Administrative/Financial Product ...
00993	RFU - Administrative/Financial Product ...

Enterprise Support Lists>Product Codes – will show all available product codes.





Here is the Product Codes list.

RIMSS WinNetStar Product Codes				
Add New Refresh Print				
Drag a column header here to group by that column				
	Code	Description	Modified...	Modified...
>	00115	Unspecified Labor – Labor that has not yet been classified as inside or outside labor (provided for transitional purposes)	derek	03/04/2010
	00116	Hauling/Deliver – Hauling , Delivery or towing charges associated with physical movement of equipment being serviced/rented/purchased	derek	03/04/2010
	00143	Inside Labor – Labor performed by dealership personnel either in shop or in field	SuperUser	03/04/2010
	00144	Outside Parts/Labor – Labor performed or parts purchased by a 3rd party	SuperUser	03/04/2010
	00145	Shop Supplies – Applicable miscellaneous supplies used during service (or part installation)	SuperUser	03/04/2010
	00146	Rental/Lease	SuperUser	03/04/2010
	00147	RFU – Parts/Service Product Code	SuperUser	03/04/2010
	00148	RFU – Parts/Service Product Code	SuperUser	03/04/2010
	00149	Other Miscellaneous Charges – Anything not explicitly defined within this list of Product Codes	SuperUser	03/04/2010
	00400	General Merchandise – Used to categorize whole goods sales.	SuperUser	03/04/2010
	00591	RFU – Merchandise Product Code	SuperUser	03/04/2010
	00592	RFU – Merchandise Product Code	jcardenas	03/05/2010
	00800	Environmental Charges – Environmental charges associated with service (or part purchase)	SuperUser	03/05/2010
	00810	Inspection(s) – Required service inspections performed	SuperUser	03/05/2010
	00820	Oil Analysis – Oil Analysis performed during related service	SuperUser	03/05/2010
	00900	Discount – Any discount(s) applicable to the ticket	SuperUser	03/08/2010
	00950	Taxes – All applicable GST/PST, state, county, city, etc., taxes that are applied to items which may be eligible for a promotion	SuperUser	03/08/2010
	00991	Freight or Shipping – Freight/Shipping/Restocking charges associated with delivery of parts	SuperUser	03/08/2010
	00992	RFU – Administrative/Financial Product Code	SuperUser	03/08/2010
	00993	RFU – Administrative/Financial Product Code	SuperUser	03/08/2010
	02100	Physical Damage Insurance (PDI)	SuperUser	03/08/2010
	02101	Loss Damage Waiver	SuperUser	03/08/2010
	02102	Maintenance Agreement	SuperUser	03/08/2010
	02103	Purchase Protection Plan	SuperUser	03/08/2010

You have the option to add more product codes as needed. Product Codes will be a topic of future CNH training to dealerships.

## D Settling POS transactions with CNH Credit Cards

For settling POS Invoices, please follow the steps below:

### 1. Settling POS Invoices

Here is a new Invoice to a CNH Credit Card customer with 1 CASE part.

RIMSS WinNetStar New Invoice

Save Save and Close Save and New Print Void

General Attachments

Document Type: Invoice Document #: 0 Invoice #: 0 Document Date: 05/17/2010

Status: Open Customer PO#: Salesman: Mfg Crd Inv #: 0

Memo:

Customer Name and Address Shipping Information

Name: CNH Customer 1

Address 1: 123 Street

Address 2:

City: Boerne

State: TX Zip Code: 53403

Primary Contact:

Ship To Shipping Method: Shipment Date: 05/17/2010

Address 1: Address 2: City: State: Zip Code:

Show Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Charges F4-Item Search F5-Apply Core Credits F6-Collect Payment F7-Apply to Cust. Acct. F10-Apply Discount

A...	Type	Item Number	Description	Bin	Quantity	List Price	Price	Amount	Cost	Subtotal
> [Icon]	Item	0000408554-198	FILTER, ELEMENT	NEW2	1.0	\$93.35	\$93.35	\$93.35	\$70.01	\$93.35

SubTotal Taxable Non-Tax. Total Tax Group

SubTotal \$93.35 \$0.00 \$93.35 ST GROUP1

Tax \$9.34 \$9.34 Rate

Total \$102.69 \$0.00 \$102.69 10.000 % SubTotal

Select F6-COLLECT PAYMENT to get the Amount Tendered pop-up. Enter the amount of the transaction in the MFG CREDIT field and select CNH as the Type. The default CNH Account will populate in the ACCOUNT # field (if one has been set up for the customer). You can select another Account # if there are multiple accounts by clicking the .... Select PROMOS to see available Promotions for this transaction. If none are selected, the default promotion received from CNH for this transaction will be applied. Select INQUIRE ACCT to see the Current balance and Available credit.

**Amount Tendered**

	Taxable	Non-Tax.	Total
<b>SubTotal</b>	\$93.35	\$0.00	\$93.35
<b>Tax</b>	\$9.34		\$9.34
<b>Total</b>	\$102.69	\$0.00	\$102.69

**Cash**   
**Check**  **Check #**   
**Credit Card**  **CC Type**   
**Mfg Credit**  **Type**

**Account #**  ...  
☒ Promotions  
  **Enter promo:**

**Total**   
**Change Due**



PROMOS

Available CNH Promotions

Promotion(s) applicable to entire invoice (no split required):

☒ - No promotion

☐ 0060 - 60 day no int no pay [buydown: 1.24%]

☐ 2329 - One Pay due in 3 Mo / 2.9% [buydown: 1.75%]

☐ 0090 - 90 day no int no pay [buydown: 2.73%]

☐ 0120 - 120 day no int no pay [buydown: 4.20%]

☐ 2340 - 180 day no int no pay [buydown: 4.20%]

Continue

Other available promotions (invoice split required):

Detail

Promo Override Option:

Enter Override Code: Select a Force Description...

Submit

Additional comments: 

Close


INQUIRE ACCTS

Inquire acct.

Promos

Enter promo:

CNH Transaction



Account information for: 5043931100102437  
Current account balance: \$23824.71  
Current available balance: \$75971.00

OK

Select F8-Save and Print Receipt to finalize the settlement. A Customer Name verification screen will appear. Enter the First Name and Last name of the customer that will be transmitted with the transaction to CNH.

The screenshot shows the RIMSS WinNetStar 'New Invoice' window. The background window has a menu bar (Save, Save and Close, Save and New, Print, Void) and tabs for 'General' and 'Attachments'. The 'General' tab contains fields for Document Type (Invoice), Document #, Status (Open), Customer PO#, and Memo. Below these are fields for Customer Name and Address (Name: CNH Customer 1, Address 1: 123 Street, Address 2, City: Boerne, State: TX, Zip Code: 534, Primary Contact). A 'Show Customer Information (F9)' button is also present. An 'Item Number (Ctrl-N):' field is empty. A table lists items with columns A..., P..., Type, and Item Number. One item is listed: Item, 0000408554-198. At the bottom, a summary table shows Taxable, Non-Tax, and Total amounts for SubTotal, Tax, and Total. A 'Rate' field is set to 10.000 % and a 'SubTotal' button is visible.

Overlaid on the main window is the 'Amount Tendered' dialog. It contains a table with columns Taxable, Non-Tax, and Total. The rows are SubTotal (\$93.35, \$0.00, \$93.35), Tax (\$9.34, \$0.00, \$9.34), and Total (\$102.69, \$0.00, \$102.69). Below the table are input fields for Cash (\$0.00) and Check (\$0.00), and a 'Check #' field. There are also dropdown menus for 'Cred' and 'Mfg'. At the bottom of this dialog are buttons for 'F8 - Save and Print Receipt', 'F9 - Cancel', and 'F10 - Capture Electronic Signature'.

Overlaid on the 'Amount Tendered' dialog is the 'Verify customer's name' dialog. It has input fields for 'First Name' (CNH) and 'Last Name' (Customer), and 'Submit' and 'Cancel' buttons.

At the bottom right of the main window, there are buttons for 'F7-Apply to Cust. Acct.' and 'F10-Apply Discount', and a table with columns Price, Amount, Cost, and Subtotal. The table shows values: \$93.35, \$93.35, \$93.35, \$70.01, \$93.35.

If the transmitted Transaction is approved by CNH, an Accepted pop-up box will display with the Authorization Code. Hit OK to proceed.

The screenshot shows the RIMSS WinNetStar 'New Invoice' window. A 'CNH Transaction' pop-up box is centered over the 'Amount Tendered' section. The pop-up contains an information icon and the following text: 'Accept # Approved', 'Transaction Approved!', 'Auth. Code: 017722', and 'Promotion given: No promotion'. An 'OK' button is at the bottom of the pop-up.

**Amount Tendered**

	Taxable	Non-Tax.	Total
<b>SubTotal</b>	\$93.35	\$0.00	\$93.35
<b>Tax</b>	\$9.34		\$9.34
<b>Total</b>	\$102.69	\$0.00	\$102.69

**Cash** \$0.00  
**Check** \$0.00 **Check #**   
**Credit Card**   
**Mfg Credit**   
**Account**   
☒ Promotion

**Total Change**

F8 - Save and Print Receipt  
F9 - Cancel  
F10 - Capture Electronic Signature

**Customer Name and Address**  
Name: CNH Customer 1  
Address 1: 123 Street  
Address 2:   
City: Boerne  
State: TX Zip Code: 534  
Primary Contact:

Item Number (Ctrl-N):

A...	Type	Item Number
>	Item	0000408554-198

Price	Amount	Cost	Subtotal
\$93.35	\$93.35	\$93.35	\$70.01

The Invoice will print out to your configured printer (print routing) just like any other POS Invoice. If no print routing is configured, then the Invoice will print to the screen.

**MASSEY FERGUSON®**

**Guy Brothers Implements, Inc.**  
 23480 Budds Creek Road, PO Box 37, Clements, MD 20624  
 301-475-9512 800-427-9512 Fax: 301-475-9572

**GEHL**

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Invoice #	223	PO #		Salesman:	Chris Coleman
Date	05/17/2010	Document #	271	Ship Via:	
Time	12:28	Due Date:	05/17/2010	Terms:	COD

CNH Customer 1 ()  
 123 Street  
 Boerne TX 78003  
 Contact ,

Ship To:

**Invoice**  
 Reprint

CNH Credit Invoice Number: 223; Auth: 017730; DBC: -; CPN: -; Acct Number: \*\*\*\*\*2437 Promotion: No promotion

Item Number	Description	Qty	List	Bin Location	Price	Amount	Disc	Subtotal	Sales Tax	Extended Amount	Back Order	Drop Ship
0000408554-198				NEW2								
	FILTER, ELEMENT	1.00			\$93.35	\$93.35	0.00%	\$93.35	\$9.34	\$102.69	0	0

The Settlement process is the same for Repair Orders and WG Invoices.

## **E Returns, Voids and Split Invoices**

### **1. Returns**

To be added

### **2. Voids**

To be added

### **3. Split Invoices**

To be added