

Budget Module

WinNetStar includes a Budget Module that allows the user to create multiple operating budgets for each year. For instance, for the same fiscal year, you can have a Best Case, Most Likely Case and a Worst Case operating budget. Actual results can then be compared against the various budgets. Budgets can be created from scratch by entering the data directly into the system; however, the module includes a feature allowing users to import budgets from Microsoft Excel spreadsheets. You can also create a budget by copying previous year's actual operating results, or you can copy a previous budget as your starting point. Most users will want to create their budgets using Excel and then import those once they have been finalized since manipulating the numbers will be easier in the spreadsheet.



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	Find	•	1060 Employee		
	Beginning Balances		1065 Chart of Accounts		
	Company Preferences		1066 Chart of Accounts Grid Ctrl+T		
	Switch Company/Location C	trl+Z	1070 Journal Entry	To find existing Budgets, follow the illustrated menu path.	
	Location Profile		1075 Document Template		
	Location Support Lists	•	1080 Allocation Template		
	Company Support Lists	• •	1085 Budget		
	Enterprise Support Lists	•			
	Sales Tax				

RIMSS.WinNetStar v7.0.0.1317 Enterprise: The Enterprise Company:ACME EQUIPMENT COMPANY (46) Location:SAN ANTONIO (47)



When creating a new Budget, you must give it a name and select a Fiscal Year. Budgets have a Status. All budgets will start with a Status of In-Process until a user chooses to Save Final Version. Once this is done, the Status will change to Final and the Budget will no longer be editable. You do not have to Finalize your Budget in order to compare it to actual operating results. Some users may not want to Finalize Budgets and this is OK. Those Budgets will simply remain editable. Selecting the Populate Budget option will produce a blank budget for a user to manually key in the budget amounts for each month of the fiscal period. (Not recommended).

Selecting the Import Excel File option will allow the user to lookup an existing Excel file for import. Imported files must be in a very specific format for the import to work correctly. More on this in later screen shots.

Selecting the Populate From Actual option will prompt the user to select a prior fiscal period to copy. Once copied, the data can be edited. Users will generally be better off, however, copying prior year data into a spreadsheet for ease of manipulation and then using the Import Excel File option.

Selecting the Copy Prior Budget option will prompt the user to select a previously saved budget. Again, users will generally be better off copying prior year data into a spreadsheet for ease of manipulation and then using the Import Excel File option.

English (United States) Client Desktop User: dale Role: Administrator Workstation: DALEOFFICE Server: V3Demo Database: WinNetStarApp Key Stroke Entry



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udget Parameters	
Name: 2014 Best Case 3	
cal Year Ending:	2014
Status: In Process	Incative Populate Budget Import Excel File Populate From Actual Copy Prior Budget
🖳 Ir	Import From Excel
The Acc first	The next be a Row for each account number you wish to input and there must be a column for each accounting months in accounting months inmust be in order starting with the first month of your fiscal year. For instance, if your fiscal year end is December 30, your first accounting month column will be October 30, your first accounting months inmust be in the interval in the interval inter

RIMSS.WinNetStar v7.0.0.1317 Enterprise:The Enterprise	nterprise Company:ACME EQUIPMENT COMPANY (46) Location:SAN ANTONIO (47)	1 23
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	the Evcel File you wish to import and the File Dath and Name will appear in the File	
	the excer file you wish to import and the file Path and Name will appear in the file	
	Name field above. Next, select the Sheet Name from the Excel File you have selected	
	that includes the data you would like to import. You are then ready to click on the	
	Import button.	
English (United States) Client Desktop User: dale F	Role: Administrator Workstation: DALEOFFICE Server: V3Demo Database: WinNetStarApp Key Stroke Entry	
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MSS.WinNetStar v7.0.0.1317 Ei	nterprise:The Enterprise	Compan:	y:ACME EQUI	PMENT COI	MPANY (46)	Location:S	AN ANTON	IO (47)									
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	SAT-5-10035-02	5000	5050	5100.5	5151.505	5203.02	5255.05	5307.60	5360.67	5414.28	5468.42	5523.11	5578.34				
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	SAT-6-00200-01	100	101	102.01	103.0301	104.060	105.101	106.152	107.213	108.285	109.368	110.462	111.566				
	SAT-6-00300-01	100	101	102.01	103.0301	104.060	105.101	106.152	107.213	108.285	109.368	110.462	111.566				
	SAT-6-00302-01	100	101	102.01	103.0301	104.060	105.101	106.152	107.213	108.285	109.368	110.462	111.566				
	SAT-6-00400-01	100	101	102.01	103.0301	104.060	105.101	106.152	107.213	108.285	109.368	110.462	111.566			*	

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RIMSS WinNetStar	Service Appointments	Budget - 12											
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Name:	2014 Best Case 3												
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Location Name 🔻	Complete Acc 🔺	Account Description	GL Cla, 🔺	2014 January	2014 February	2014 March	2014 April	2014 May	2014 June	2014 July	2014 August	2014 September	2014 October
SAN ANTONIO	SAT-4-10000-01		REVENUE	\$8,000.00	\$8,080.00	\$8,160.80	\$8,242.41	\$8,324.83	\$8,408.08	\$8,492.16	\$8,577.08	\$8,662.85	\$8,749.48
	SAT-4-10001-01	RENTAL REVENUE	REVENUE	\$8,000.00	\$8,080.00	\$8,160.80	\$8,242.41	\$8,324.83	\$8,408.08	\$8,492.16	\$8,577.08	\$8,662.85	\$8,749.48
	SAT-4-10010-02	PARTS SALES	REVENUE	\$8,000.00	\$8,080.00	\$8,160.80	\$8,242.41	\$8,324.83	\$8,408.08	\$8,492.16	\$8,577.08	\$8,662.85	\$8,749.48
	SAT-4-10020-02	PARTS SALES - SHOP	REVENUE	\$8,000.00	\$8,080.00	\$8,160.80	\$8,242.41	\$8,324.83	\$8,408.08	\$8,492.16	\$8,577.08	\$8,662.85	\$8,749.48
	SAT-4-10030-02	2 🖸 PARTS SALES - WARRANTY REVENUE		\$8,000.00	\$8,000.00 \$2,000.00 \$2,0								\$8,749.48
	SAT-4-10035-02	NAPA PARTS SALES	REVENUE	\$8,000.00	If your	[•] data pass	es the bas	ic validatio	n rules yo	u will see y	/our	\$8,662.85	\$8,749.48
	- SAT-4-10100-01	CASH DISCOUNTS GIVEN	REVENUE	\$8,000.00	, budgo	t nonulatir	a tha cara	on If you	, have any	, validation		\$8,662.85	\$8,749.48
	SAT-4-10930-20	CUSTOM BLEND REVENUE	REVENUE	\$8,000.00	budge	t populatir	ig the scre	en. Ir you	nave any	validation	errors,	\$8,662.85	\$8,749.48
	SAT-4-10935-20	EQUIPMENT BILLINGS	REVENUE	\$8,000.00	the sv	stem will ir	nform vou	of this fact	t. The amo	ounts in vo	bur	\$8,662.85	\$8,749.48
	SAT-4-10936-20	E LABOR BILLINGS	REVENUE	\$8,000.00	· · · · · ·		· /··				-	\$8,662.85	\$8,749.48
	SAT-4-10937-20	MISC BILLINGS	REVENUE	\$8,000.00	budge	t are edita	ble. You c	an now say	ve your bu	idget or yo	u can	\$8,662.85	\$8,749.48
	SAT-4-20010-03	- LABOR SALES	REVENUE	\$8,000.00	Save F	inal Versio	n if you do	not want	to be able	to edit th	e data.	\$8,662.85	\$8,749.48
	- SAT-4-20020-03	E LABOR WARRANTY SALES	REVENUE	\$8,000.00	Jarei		in you ut				e data.	\$8,662.85	\$8,749.48
	SAT-4-30010-04	NEW WG SALES	REVENUE	\$8,000.00								\$8,662.85	\$8,749.48
	SAT-4-30020-04	USED WG SALES	REVENUE	\$8,000.00	\$8,080.00	\$0,100.00	\$0,242.41	\$0,324.03	\$0,400.00	\$0,492.10	\$8,577.08	\$8,662.85	\$8,749.48
	⊡ SAT-4-40010-11	E LEASE REVENUE	REVENUE	\$8,000.00	\$8,080.00	\$8,160.80	\$8,242.41	\$8,324.83	\$8,408.08	\$8,492.16	\$8,577.08	\$8,662.85	\$8,749.48
	SAT-4-40050-11	DIESEL FUEL SALES	REVENUE	\$8,000.00	\$8,080.00	\$8,160.80	\$8,242.41	\$8,324.83	\$8,408.08	\$8,492.16	\$8,577.08	\$8,662.85	\$8,749.48
	⊡ SAT-5-10000-01	COST OF GOODS SOLD	COGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SAT-5-10010-02	COST OF PARTS SALES	COGS	\$5,000.00	\$5,050.00	\$5,100.50	\$5,151.51	\$5,203.02	\$5,255.05	\$5,307.60	\$5,360.68	\$5,414.28	\$5,468.43
	□ SAT-5-10020-02	COST OF PARTS SALES - SHOP	COGS	\$5,000.00	\$5,050.00	\$5,100.50	\$5,151.51	\$5,203.02	\$5,255.05	\$5,307.60	\$5,360.68	\$5,414.28	\$5,468.43
	SAT-5-10030-02	COST OF WARRANTY PARTS	COGS	\$5,000.00	\$5,050.00	\$5,100.50	\$5,151.51	\$5,203.02	\$5,255.05	\$5,307.60	\$5,360.68	\$5,414.28	\$5,468.43
	SAT-5-10035-02	COST OF NAPA PARTS SALES	COGS	\$5,000.00	\$5,050.00	\$5,100.50	\$5,151.51	\$5,203.02	\$5,255.05	\$5,307.60	\$5,360.68	\$5,414.28	\$5,468.43
	SAT-5-10100-01	PURCHASE DISCOUNTS TAKEN	COGS	\$5,000.00	\$5,050.00	\$5,100.50	\$5,151.51	\$5,203.02	\$5,255.05	\$5,307.60	\$5,360.68	\$5,414.28	\$5,468.43
	SAT-5-10930-20	COST OF CUSTOM BLENDS	COGS	\$5,000.00	\$5,050.00	\$5,100.50	\$5,151.51	\$5,203.02	\$5,255.05	\$5,307.60	\$5,360.68	\$5,414.28	\$5,468.43
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English (United States) Client Desktop User: dale Role: Administrator Workstation: DALEOFFICE Server: V3Demo Database: WinNetStarApp Key Stroke Entry

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	pointener										Customers	•	General Ledge	r		
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	Follow the illu		a illustrated many path to produc		7				Service	•	Gross Profit					
		now the mustrated menu par		in to pro	iuce					Inventory Items	F.	Transaction D	etail Report			
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and Percent Change if you would like to include

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those columns in your report.

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			Actual: 1/1/2014 to	1/01/2014 to				
	REVENUE		4/30/2014	4/01/2014	\$ Change	<u>% Change</u>		
	SAT-4-10000-01	REVENUE	-375.00	32,483.21	32,858.21	-8762.19%		
	SAT-4-10001-01	RENTAL REVENUE	24,050.00	32,483.21	8,433.21	35.07%		
	SAT-4-10010-02	PARTS SALES	235,541.15	32,483.21	-203,057.94	-86.21%		
	SAT-4-10020-02	PARTS SALES - SHOP	7,469.16	32,48321	25,014.05	334.90%		
A new tab will appear	with a print	TS SALES - WARRANT	Y 24.66	32,483.21	32,458.55	131624.29%		
preview of your repor	t. You can now	PA PARTS SALES	0.00	32,483.21	32,483.21	0.00%		
print expert to Excel	ar attach to an	SH DISCOUNTS GIVEN	0.00	32,483.21	32,483 <mark>2</mark> 1	0.00%		
print, export to excert		STOM BLEND REVENUE	E 580.00	32,483.21	31,903.21	5500.55%		
email.		JIPMENT BILLINGS	400.00	32,483.21	32,083.21	8020.80%		
		BOR BILLINGS	202.00	32,483.21	32,281.21	15980.80%		
	SAT-4-10937-20	MISC BILLINGS	400.00	32,483.21	32,083.21	8020.80%		
	SAT-4-20010-03	LABOR SALES	6,971.63	32,483.21	25,511.58	365.93%		
	SAT-4-20020-03	LABOR WARRANTY SALE	S 500.00	32,483.21	31,983.21	6396.64%		
						2		
F4								100% -